



Bosco Catholic School System  
Don Bosco High School  
Immaculate Conception-St. Joseph  
**School Board Meeting Minutes**

---

**Meeting Date:** April 11, 2023

**Meeting Time:** 6:30pm

**Meeting Place:** DB Conference Room

---

**Regular Meeting Called to Order:** by Wayne Frost at 6:31pm, Wayne read our Mission Statement

**Opening Prayer:** Dick Becker

---

**Roll Call:**

**Board Members:**

- Fr. Noah Diehm (IC+SJ)    Wayne Frost (SMMC)    Sue Koppmann (SF)    Candi Yoder (SJ)  
 Fr. Benjamin Nkrumah (SA/SF)    Fr. Anthony Boahen Nketiah (SH/SMMC)    Jodi Bauwens (SJ)  
 Dick Becker (SA)    Kindra Christensen (IC)    Tim Knaack (SA)    Gary Murphy (SH)  
 Karen Thoma (IC)

**School Representatives:**

- Shelby Douglas, K-12 Principal    Tom Hogan, School Operations Manager  
 Tiffany Moses, Business Manager    Carol Berry, Recording Secretary

**Guests Present:**

---

**Recommended Actions/Reports**

- Motion to approve the March 14, 2023 meeting minutes as written (Dick Becker, Candi Yoder)  
All agreed. – Motion Carried.
- Motion to approve the April 11, 2023 agenda (Kindra Christensen, Jodi Bauwens) All agreed. – Motion Carried.

**Board In-Service**

- April Scripture Reflection – We don't have to see to believe. Don't be a doubting Thomas. Prayer is powerful.

**System Wide - BCSS**

**Old Business**

- The Board will provide lunch for teachers on April 28. Members Dick and Sue will provide a dessert.
- Board elections take place the second weekend of May. Tom will put something in the church bulletin asking for volunteers to be on the ballot.
- We will need to revise the By Laws with Sacred Heart leaving DBCHS.

**New Business**

- Reviewed Mrs. Douglas' April BCSS principal report. ESA calls went well. Shelby spoke at all Masses regarding ESA.
- Reviewed Tom's School Operations Report. School safety is being looked at and plans are being made to improve school safety. The search for a Development Director continues.
- Motion to approve the 2023-2024 BCSS yearly calendar with addition of PD on Aug. 16, 17, 22 (Jodi Bauwens, Karen Thoma) All agreed. – Motion Carried.
- Reviewed the March Scrip report. Tiffany will talk to Donna about a Scrip rebate for families using Scrip with no children/grandchildren in the system.
- Reviewed the Monthly Financials as of 3/31/2023.

## **Don Bosco High School**

### **Old Business**

### **New Business**

## **Committee Reports**

- Religion and Mission: No meeting and/or report.
- Foundation: No meeting and/or report.
- School Improvement Advisory Committee (SIAC) : Met before board meeting. No report, highlighted ISASPS data.
- Endowment: No meeting and/or report.
- Facilities and Transportation: No meeting and/or report.
- Booster Club: No report. Annual appeal letters went out. Looking to make minor improvements to the track. BCSS Booster Club Car Show will be April 29.
- PTO: No report. Met last week. Working on Teacher Appreciation week.
- Pastoral Report: Father will join the high school retreats. Father is thinking about teaching a high school class next year. Father will reach out to Father Ben to see if he is interested in celebrating some of our school Masses.

## **Information /Communications**

The sewing machines that Dick Becker had asked about are not available to be given away at this time.

## **Future Agenda Items**

- Graduation Information

Next meeting is Tuesday, May 9, 2023 at 6:30pm

Closing Blessing by Father Diehm

Dismissal of members from: SA, SF, SMMC, SH

## **Immaculate Conception/St. Joseph Grade School**

### **Old Business**

### **New Business**

- Mrs. Neverman, former 1<sup>st</sup> grade teacher and resource teacher, will retire at the end of this school year.
- The IC/SJ board approved via email the resignation of Kallie Wardell, K-8 school counselor, at the end of the 22/23 school year.
- The IC/SJ board approved via email the hire Vicki Trueg as our K-8 Resource Teacher/Instructional coach for school year 2023-2024.

## **Adjournment**

Motion to adjourn at 7:49pm (Kindra Christensen, Jodi Bauwens)

Respectfully submitted by,

Carol Berry, Recording Secretary