



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: December 12, 2023

Meeting Time: 6:30pm

Meeting Place: DB Room 106

Regular Meeting Called to Order: by Wayne Frost at 6:30pm, Wayne read our Mission Statement

Opening Prayer: Tom Hogan

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Wayne Frost (SMMC)
- Sue Koppmann (SF)
- Candi Yoder (SJ)
- Fr. Benjamin Nkrumah (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Jodi Bauwens (SJ)
- Dick Becker (SA)
- Kindra Christensen (IC)
- Tim Knaack (SA)
- Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present: Jenna Rohret, Mya Bauwens, Adalyn Hyde

Recommended Actions/Reports

- Motion to approve the November 14, 2023 meeting minutes as written (Jodi Bauwens, Sue Koppmann) All agreed. – Motion Carried.
- Motion to approve the December 12, 2023 agenda with addition 7.2.2 new hire (Tim Knaack, Jodi Bauwens) All agreed. – Motion Carried.

Board In-Service

- December Gospel Reflection – Like John we are to spread the word, spread the word by example.
- NCYC: Jenna Rohret, Mya Bauwens, Adalyn Hyde attended National Catholic Youth Conference in November. They shared how wonderful it was to gather with 20,000 Catholics in prayer, Mass, and adoration. Reconciliation was offered daily. All agreed the music was great and it was an experience of a lifetime.

System Wide - BCSS

Old Business

- The Board of Ed. Interparish Constitution has been approved by all parishes and will be sent to the Archdiocese.
- Reviewed and disused updates to the Bylaws, Procedures, and Policies. Updates will be made for approval at the January meeting.
- Mrs. Douglas proposed some minor changes to the attendance policy in the handbook.
- Motion to approve the updated attendance policy in the handbook (Jodi Bauwens, Dick Becker) All agreed. – Motion Carried.

- Insurance premiums had a 14-23% increase. Finance committee approved BCSS covering the increase. This expenditure is beyond the 23/24 budget.
- Motion to approve the increased insurance premium (Sue Koppmann, Candi Yoder) All agreed. – Motion Carried.

New Business

- Reviewed Laura Dobson's Development Report.
- Reviewed Tom hogan's School Operations report.
- Reviewed Shelby Douglas' Principal Report.

Financial Reports

- Reviewed the November Scrip report.
- Reviewed the Monthly Financials as of 11/30/2023.

Don Bosco High School

Old Business

New Business

- Motion to accept the resignation of Donita Joens, part time high school Science teacher, as of December 20, 2023 (Karen Thoma, Father Diehm) All agreed. – Motion Carried.
- Motion to approve the hire of Greg Moore, part time high school Science teacher, beginning January 4, 2024 (Sue Koppmann, Dick Becker) All agreed. – Motion Carried.

Committee Reports

- Foundation: No meeting and/or report.
- Finance: working on 24/25 budget
- School Improvement Advisory Committee (SIAC): No meeting and/or report.
- Endowment: No meeting and/or report.
- Facilities and Transportation: New bus will not be available until April. We will be moving forward with new windows and classroom updates this summer with Fun Run funds.
- Booster Club: Reviewed the November 6 minutes.
- PTO: No meeting and/or report.
- Pastoral Report: The vocation prayer program will be implemented during Catholic Schools Week.

Information /Communications

- Melanie Belew will be the board representative for St. Athanasius beginning January 2024.
- We thank Dick Becker for stepping up to be an interim St. A representative.

Future Agenda Items

Next meeting is Wednesday, January 10, 2024 at 5:30pm

Closing Blessing: Father Diehm

Dismissal of members from: SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

Adjournment: Motion to adjourn at 8:45pm (Kindra Chritensen, Jodi Bauwens)

Respectfully submitted by, Carol Berry, Recording Secretary