



**Bosco Catholic School System**  
**Don Bosco High School - Immaculate Conception-St. Joseph**  
**School Board Meeting Minutes**

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**Meeting Date:** February 13, 2024

**Meeting Time:** 6:30 PM

**Meeting Place:** DB Conference Room

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**Regular Meeting Called to Order:** by Sue Koppmann at 6:34 pm, Sue read our Mission Statement

**Opening Prayer:** Jodi Bauwens

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**Roll Call:**

**Board Members:**

- Fr. Noah Diehm (IC, SJ)
- Wayne Frost (SMMC)
- Sue Koppmann (SF)
- Candi Yoder (SJ)
- Fr. Benjamin Nkrumah (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Jodi Bauwens (SJ)
- Melanie Belew (SA)
- Kindra Christensen (IC)
- Tim Knaack (SA)
- Karen Thoma (IC)

**School Representatives:**

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

**Guests Present:** Rachel Breuer

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**Recommended Actions/Reports**

- Motion to approve the January 10, 2024 meeting minutes as written (Kindra Christensen, Jodi Bauwes) All agreed. – Motion Carried.
- Motion to approve the February 13, 2024 agenda (Jodi Bauwes, Karen Thoma) All agreed. – Motion Carried.

**Board In-Service**

- February Gospel Reflection – As Jesus was tempted by Satan, we are all tempted at some time. Lent is a great time to repent. “Come to Galilee”, come back to God.
- Board members received a Personal Checklist for Board Members to review.

**System Wide - BCSS**

**Old Business**

**New Business**

- Strategic Plan report will be moved to Committee Reports on the agenda. We have goals and objectives. Our strategic plan is on track.
- Reviewed Laura Dobson’s Development Report. Shared folders, pamphlets, and other marketing materials Laura has been working on.
- Reviewed Tom’s School Operations report. The state review for the lunch program is scheduled for March. Tom is working on grants to purchase more Chromebooks.
- Reviewed Shelby’s Principal Report. It was questioned why we do not have fun trips during Catholic Schools Week. Off-site trips are difficult due to transportation.

## **Financial Reports**

- Reviewed the January Scrip report.
- Reviewed the Monthly Financials as of 1/31/2024. The hot lunch program purchased a new oven and dishwasher.

## **Don Bosco High School**

### **Old Business**

### **New Business**

- Motion to go into executive session at 7:10 PM (Father Diehm, Jodi Bauwens) – out at 7:19 PM.
- Motion to accept the resignation of Eric Robinson, MS & HS Math teacher, effective May 1, 2024, without fee (Father Diehm, Karen Thoma) All agreed. – Motion Carried.
- Reviewed proposed 24/25 budget.
- Motion to approve the Don Bosco High School 2024-2025 Budget (Karen Thoma, Jodi Bauwens) All agreed. – Motion Carried.
- Motion to approve DBCHS 2024-2025 tuition rates as: \$6,650 per in parish student, out of parish students \$7,700 (Candi Yoder, Jodi Bauwens) All agreed. – Motion Carried.

## **Committee Reports**

- Facilities and Transportation: A new 15 passenger bus should be here in April. Some new windows and blinds will be installed at IC this summer. The baseball field is progressing nicely.
- Finance: IC and SJ parish councils will be meeting to discuss parish assessments.
- Curriculum/Technology: No meeting and/or report.
- Religion and Mission: No meeting and/or report.
- Foundation: No meeting and/or report.
- School Improvement Advisory Committee (SIAC): Will meet in April.
- Booster Club: The annual appeal is in the works. Discussed activity fees for students.
- PTO: Met last Tuesday, no minutes. The PTO discussed pros and cons of the volunteer hall of fame reception and conference dinners. PTO members will help paint rooms in DB this summer. Next meeting will be in April.
- Pastoral Report: CSW was great. Father will continue encouraging weekend Mass attendance. Keep First Things First – God is first!

## **Information /Communications**

### **Future Agenda Items**

Next meeting is Tuesday, March 12, 2024, at 6:30 pm

Closing Blessing: Father Diehm

Dismissal of members from SA, SF, SMMC

## **Immaculate Conception/St. Joseph Grade School**

### **Old Business**

### **New Business**

- Reviewed proposed 24/25 budget.
- Motion to approve the IC/SJ School 2024-2025 Budget (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.
- Motion to approve IC/SJ 2024-2025 tuition rates as: \$6,350 per in parish student, out of parish students \$6,700 (Candi Yoder, Jodi Bauwens) All agreed. – Motion Carried.

**Adjourned** at 8:00 PM Respectfully submitted by, Carol Berry, Recording Secretary