



Bosco Catholic School System  
Don Bosco High School  
Immaculate Conception-St. Joseph  
**School Board Meeting Minutes**

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**Meeting Date:** March 8, 2022

**Meeting Time:** 6:00pm

**Meeting Place:** DB Room 104

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**Regular Meeting Called to Order:** by Wayne Frost at 6:00pm

**Opening Prayer:** Karen Thoma

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**Members Present:**  Fr. Henry Huber (IC†SJ)  Wayne Frost (SMMC)  Jodi Bauwens (SJ)  
 Sue Koppmann (SF)  Fr. Benjamin Nkrumah (SA/SF)  Fr. Anthony Boahen Nketiah (SH/SMMC)  
 Kindra Christensen (IC)  Tim Knaack (SA)  Gary Murphy (SH)  Jill Chemin (SA)  
 Karen Thoma (IC)  Candi Yoder (SJ)

**School Representatives Present:**  Casey Redmond, 9-12 Principal  Shelby Douglas, PK-8 Principal  
 Tiffany Moses, Business Manager  Chris Kangas, Development Director  
 Carol Berry, Recording Secretary

**Guests Present:** Erin Schmitz, Jil Backes

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### **Recommended Actions/Reports**

Motion to approve the February 8, 2022 meeting minutes with next meeting date change (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.

Motion to approve the March 8, 2022 agenda with additions: 6.2.2 Principal review, 12.2.2 IC/SJ Staffing, 12.2.3 SJ Preschool (Candi Yoder, Jodi Bauwens) All agreed. – Motion Carried.

### **Board In-Service**

- Reviewed the March Leader's Gram. Peter invites us to imitate Christ. We can live the right way or the wrong way. Our citizenship is in heaven. Prayer, fasting, alms giving!

### **System Wide - BCSS**

#### **Old Business**

#### **New Business**

- FIRE Foundation presentation by Erin Schmitz and Jil Backes. A flyer was given to board members. FIRE Foundation's mission is to provide children with special needs the opportunity for an inclusive Catholic education. FIRE Foundation provides grants to schools in the Archdiocese of Dubuque.
- Reviewed the Development Report.
- Reviewed the Development Dashboard and progress marks.
- Reviewed the February Scrip report. Scrip is available M-W-F at Farmers State Bank and on Thursdays at DBHS.
- Reviewed the Monthly Financials as of 2/28/2022.

### **High School - DB**

#### **Old Business**

#### **New Business**

- Seeking board approval for FTEs and Contracts. Motion: The Don Bosco High School BOE approves all contracts as presented not to exceed a total full time equivalency of 11.5. (Sue Koppmann, Karen Thoma) All agreed. – Motion Carried.
- Reviewed Mr. Redmond's March principal's report.
- Board members were asked to complete a principal review for Mr. Redmond.

## **Committee Reports**

- No meeting and/or report for: Religion and Mission, School Improvement Advisory Committee (SIAC), Endowment, PTO.
- Foundation: reviewed meeting notes for 11-9-2021, 1-11-2022, 2-8-2022.
- Facilities and Transportation: reviewed meeting notes form 2-21-2022.
- Booster Club: reviewed meeting minutes from 2-7-2022.

## **Information /Communications**

### **Future Agenda Items**

Next meeting is Tuesday, April 12, 2022 at 6:00pm.  
Closing Blessing by Father Huber

Dismissal of members from: SA, SF, SMMC, SH

## **Grade School – IC/SJ**

### **Old Business**

### **New Business**

- Seeking board approval for FTEs and Contracts. Motion: The IC/SJ BOE approves all contracts as presented not to exceed a total full time equivalency of 19.5. (Jodi Bauwens, Candi Yoder) All agreed. – Motion Carried.
- Reviewed Mrs. Douglas' March principal's report. Spring conferences for middle school were student lead.
- Motion to accept the resignation of Morgan Rutherford, IC/SJ counselor, at the end of the 2021-2022 school year (Karen Thoma, Candi Yoder) All agreed. – Motion Carried.
- Seeking approval for a DHS Director with a shared job description with Preschool and ABC afterschool care program.
- Motion to approve the hire of a BCSS DHS Program Director (Candi Yoder, Karen Thoma) All agreed. – Motion Carried.

### **Adjournment**

Motion to adjourn at 7:22pm (Kindra Christensen, Candi Yoder)

Respectfully submitted by,

Carol Berry, Recording Secretary