



Bosco Catholic School System  
Don Bosco High School  
Immaculate Conception-St. Joseph  
**School Board Meeting Minutes**

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**Meeting Date:** May 9, 2023

**Meeting Time:** 6:30pm

**Meeting Place:** DB Conference Room

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**Regular Meeting Called to Order:** by Wayne Frost at 6:33pm, Wayne read our Mission Statement

**Opening Prayer:** Tim Knaack

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**Roll Call:**

**Board Members:**

- Fr. Noah Diehm (IC+SJ)    Wayne Frost (SMMC)    Sue Koppmann (SF)    Candi Yoder (SJ)  
 Fr. Benjamin Nkrumah (SA/SF)    Fr. Anthony Boahen Nketiah (SH/SMMC)    Jodi Bauwens (SJ)  
 Dick Becker (SA)    Kindra Christensen (IC)    Tim Knaack (SA)    Gary Murphy (SH)  
 Karen Thoma (IC)

**School Representatives:**

- Shelby Douglas, K-12 Principal    Tom Hogan, School Operations Manager  
 Tiffany Moses, Business Manager    Carol Berry, Recording Secretary

**Guests Present:**

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**Recommended Actions/Reports**

- Motion to approve the April 11, 2023 meeting minutes as written (Sue Koppmann, Karen Thoma)  
All agreed. – Motion Carried.
- Motion to approve the May 9, 2023 agenda with additions 6.2.1 Graduation, 12.2.1 New Hire  
(Jodi Bauwens, Gary Murphy) All agreed. – Motion Carried.

**Board In-Service**

- May Gospel Reflection – Make the right choices. The Holy Spirit will be with you always. Obey the Ten Commandments.

**System Wide - BCSS**

**Old Business**

- Two people reached out to be on the ballot for School Board elections.
- Reviewed each School Board Committee membership and charge.

**New Business**

- Reviewed Mrs. Douglas' May BCSS principal report. Hoping to add Service Learning to high school. The Senior Highlight posts on Facebook is a great addition.
- We have been on a Strategic Plan journey for four years. We have much to celebrate and more work to do. Our Strategic Plan should drive all that we do.
- Reviewed Governance & Leadership Goals & Objectives. Tom or Shelby will put together a reflection on the 22/23 school year for the June meeting. Board members are asked to bring their binder to the annual training in August. Board meetings will include a monthly review of the Strategic Plan. It was suggested to list sub-committee members, not agendas and minutes, on the website and link to Facebook.
- Reviewed Tom's School Operations Report.
- The Arch gave us admission guidelines. The board reviewed BCSS's Admission Policy.

- Motion to approve BCSS's Admission Policy as presented (Gary Murphy, Sue Koppmann) All agreed. – Motion Carried.
- Reviewed the April Scrip report.
- Reviewed the Monthly Financials as of 4/30/2023.

## **Don Bosco High School**

### **Old Business**

### **New Business**

- Addition to agenda, Graduation. Board members are invited and encouraged to attend Baccalaureate Mass and Graduation on Sunday, May 21

## **Committee Reports**

- Foundation: Short meeting earlier today, no report. Met with new Development Director.
- School Improvement Advisory Committee (SIAC) : Met last month. No report.
- Endowment: No meeting and/or report.
- Facilities and Transportation: No meeting and/or report.
- Booster Club: Met last month. No minutes. The Booster Club will have the same officers next year. Annual appeal went well. The annual appeal winner gave the winnings back to the BC. The Booster Club was asked to do a concession stand at Gilbertville Daze in July. Worried about getting volunteers to man the concession stand. This year's Booster Club Car Show participation was down. Possibly due to weather.
- PTO: Reviewed minutes from April 4.
- Pastoral Report: Father reported that the parishes are making some updates: new parish directories, mission statement, tag line, etc. The church bulletin has been updated.

## **Information /Communications**

### **Future Agenda Items**

Next meeting is Tuesday, June 13, 2023 at 6:30pm

Closing Blessing by Father Diehm

Dismissal of members from: SA, SF, SMMC, SH

## **Immaculate Conception/St. Joseph Grade School**

### **Old Business**

### **New Business**

- Agenda addition - The IC/SJ board approved via email the hire Madeline Vawter, elementary teacher, for the 2023-2024 school year.

### **Adjournment**

Motion to adjourn at 8:24pm (Kindra Christensen, Karen Thoma)

Respectfully submitted by,

Carol Berry, Recording Secretary